



കേരള സർക്കാർ  
GOVERNMENT OF KERALA

# കേരള ഗസറ്റ് KERALA GAZETTE

ആധികാരികമായി പ്രസിദ്ധീകരിച്ചതുന്ത്

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Part III

Sree Sankaracharya University of Sanskrit

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കേരള സർക്കാർ  
GOVERNMENT OF KERALA  
2025



**SREE SANKARACHARYA UNIVERSITY OF SANSKRIT**  
**NOTIFICATION**

No. 01739/LEG1/SSUS/2025(1).

*20th May 2025.*

*Ref:—Letter No. KRB/439/2025-GS06 dated 7-4-2025 from the Additional Chief Secretary to Governor.*

Exercising the powers conferred upon under section 14(2)(a) of the Sree Sankaracharya University of Sanskrit Act, 1994, the Syndicate of the University at its meeting held on 30-11-2020 has resolved to amend the Sree Sankaracharya University of Sanskrit Statutes, 1997. The said amendment, as given in the annexure, was assented to by the Hon'ble Chancellor on 27-3-2025. The procedure as laid down in Section 40 of the Sree Sankaracharya University of Sanskrit Act, 1994 was strictly followed in effecting the amendment. The amendment shall come into force on the date of its publication in the Gazette and is hereby notified.

Sree Sankaracharya University of Sanskrit,  
Kalady.

(Sd.)  
*Registrar.*



1. *Amendment of Statute 10 to 14.—In Chapter II the subtitle Principal Dean of Studies and the Statutes 10 to 14 shall be substituted, as below:—*

<b>Existing Statutes</b> <b>Principal Dean of Studies</b>	<b>Amendment Proposed</b> <b>Pro-Vice Chancellor</b>
<p>10. <i>Conditions of Service.</i>—The salary and allowances and other conditions of service of the Principal Dean of Studies shall be determined by the Chancellor.</p>	<p>10. <i>Powers and functions of Pro-Vice Chancellor:—</i></p> <p>(a) The Pro-Vice Chancellor shall exercise such powers and perform such function as may be determined by the Chancellor in consultation with the Vice Chancellor.</p> <p>(b) In the event of a temporary vacancy occurring in the office of the Vice Chancellor, or where the Vice Chancellor is absent, the Pro-Vice Chancellor shall exercise the powers and perform the duties of the Vice Chancellor.</p> <p>(c) The Pro-Vice Chancellor shall be the disciplinary authority to impose the minor penalties specified under Part III of Chapter IV of Statute in respect of all academic and examination staff of the University.</p> <p>(d) He/She shall carry out such other duties as may be assigned by the Vice Chancellor, the Syndicate or the Academic Council, from time to time.</p>
<p>11. <i>Qualifications.</i>—The Principal Dean of Studies shall be an eminent scholar with Doctorate Degree and published work, actively engaged in research with ten years of experience in post graduate teaching and/or research at University or National level institutions, including experience of guiding research at doctorate level.</p>	<p>11. <i>The conditions of service of the Pro-Vice Chancellor:—</i></p> <p>Where an employee of—</p> <p>(a) the University, or</p> <p>(b) any other University or College or Institution maintained by, or affiliated to Universities, is appointed as the Pro-Vice Chancellor, he/she shall be allowed to continue to contribute to the Provident Fund to which he/she is a subscriber and the contribution of the University shall be limited to what he/she had been contributing immediately before his/her appointment as Pro-Vice Chancellor.</p>



12. *Resignation.*— The Principal Dean of Studies, may by wiring under his hand addressed to the Chancellor resign his appointment after giving one month's notice of his intention to do so. The resignation will take effect from the date of acceptance by the Chancellor.

12. *Pay and allowances.*— (1) The pay and allowances of the Pro-Vice Chancellor shall be such as may be determined by Government, from time to time.

(2) He/she shall be entitled to travelling and daily allowance at such rates as may be fixed by the Government.

(3) Unless otherwise specified in the terms of appointment, he/she shall be entitled to medical treatment, medical attendance and medical reimbursement benefits applicable to the first grade officers of the State Government from time to time.

(4) The Pro-Vice Chancellor shall be provided with free furnished accomodation subject to recovery, if any

13. *Termination of appointment.*—The Chancellor shall be competent to terminate the appointment of the Principal Dean of Studies for grave irregularities and misconduct in the discharge of his official duties.

Provided that the Chancellor, shall not terminate the service of the Principal Dean of studies without conducting or causing to be conducted an inquiry after informing him of the charges against him and also giving him a reasonable opportunity of being heard in respect thereof.

13. *Termination of appointment.*—The Chancellor shall be competent to terminate the appointment of the Pro-Vice Chancellor for grave irregularities and misconduct in the discharge of his official duties.

Provided that the Chancellor, shall not terminate the service of Pro-Vice Chancellor without conducting or causing to be conducted an inquiry after informing of the charges against him/her and also giving a reasonable opportunity of being heard in respect thereof.



14. *Duties and Powers.*—In addition to the duties prescribed in Section 27 of the Act—

- (i) The Principal Dean of Studies shall be the disciplinary authority to impose the minor penalties specified under Part III of Chapter IV of the Statute in respect of all academic staff of the University.
- (ii) He shall carry out such other duties as may be assigned by the Vice Chancellor, the Syndicate or the Academic Council, from time to time.

2. *Amendment of Statute 15 (1) to (4).*—*In Chapter II under the subtitle 'Registrar' Statute 15(1) to (4) shall be substituted as below.*—

**Existing Statutes**  
**Registrar**

15. *Mode of Appointment.*—(1) The Registrar shall be appointed by the Syndicate for a period of one year in the first instance on the recommendation of a Selection Committee consisting of the Vice Chancellor as Chairman, two other Syndicate members and one expert to be nominated by the Syndicate. He shall be a whole time salaried officer of the University and be appointed by a written order. In case his appointment is continued beyond a period of one year, he shall be deemed to be on probation for a period of one year within a continuous period of two years commencing from the date of his appointment. The order of his appointment shall be lodged with the Vice Chancellor;

Provided that it shall be competent for the Syndicate to extend the period of probation for a period not exceeding one year.

- 14. *Leave.*—(1) The Pro-Vice Chancellor shall be entitled to such number of casual leave, restricted holidays and earned leave as are allowed to officers of the Government.
- (2) He/She shall be eligible for surrender of earned leave as admissible to State Governments officers including surrender of earned leave at credit on the date of retirement.
- (3) The Pro-Vice Chancellor shall also be entitled, on medical grounds or, otherwise, to leave without allowances for a period not exceeding four months during the term of his office.
- (4) The Chancellor in consultation with the Vice Chancellor shall sanction leave to the Pro Vice Chancellor.

**Amendment Proposed**  
**Registrar**

15. *Mode of Appointment.*—(1) The Registrar shall be appointed by the Syndicate for a period of four years, subject the provisions in Section 28 (1) of the Act, on the recommendation of a Selection Committee consisting of the Vice Chancellor as Chairman, two other Syndicate members and one expert to be nominated by the Syndicate. He/she shall be a whole time salaried officer of the University and be appointed by a written order. He/she shall be deemed to be on probation for a period of one year within a continuous period of two years commencing from the date of appointment.

Provided that it shall be competent for the Syndicate to extend the period of probation for a period not exceeding one year.



- (2) On satisfactory completion of probation, his appointment shall be confirmed by a written order. He shall hold office for a period of four years or till he attains the age of fifty five years whichever is earlier and shall be eligible for reappointment for another term provided he is within the age limit.
- (3) If, on the expiry of the prescribed period or extended period of probation, the Syndicate decides that the Registrar is not suitable for continuance in the post, it shall discharge him from service or revert him to his original appointment, as the case may be, after giving him a reasonable opportunity of showing cause against the action proposed to be taken against him.
- (4) Notwithstanding anything contained in sub-clause (1) to (3), the Syndicate may, in the interest of the University and for reason to be recorded in writing, appoint a person as Registrar by deputation from the service of the State Government or the Central Government, on such conditions as it thinks fit.
- (2) On satisfactory completion of probation, he/she shall hold office for the remaining period or till he/she attains the age of fifty six years whichever is earlier and shall be eligible for reappointment for another term provided he/she is within the age limit.
- (3) If, on the expiry of the prescribed period or extended period of probation, the Syndicate decides that the Registrar is not suitable for continuance in the post, it shall discharge him/her from service or revert him/her to his/her original appointment, as the case may be, after giving him/her a reasonable opportunity of showing cause against the action proposed to be taken against him/her.
- (4) Notwithstanding anything contained in sub-clause (1) to (3), the Syndicate may, in the interest of the University and for reason to be recorded in writing, appoint a person as Registrar by deputation from the service of the State Government or the Central Government, on such conditions as it thinks fit.

3. *Insertion of new Statute 26A to G.—after Statute 26 in Chapter II, the title, Controller of Examinations' and the 'Statute 26 A to G' shall be inserted as below.—*

#### **Controller of Examinations**

**26A. Mode of Appointment.**—(1) The Controller of Examinations shall be appointed by the Syndicate for a period of four years subject the provisions in Section **28A** of the Act on the recommendation of a Selection Committee consisting of the Vice-Chancellor as Chairman, two other Syndicate members and one expert to be nominated by the Syndicate. He/she shall be a whole time salaried officer of the University and be appointed by a written order. He/she shall be deemed to be on probation for a period of one year within a continuous period of two years commencing from the date of appointment.

Provided that it shall be competent for the Syndicate to extend the period of probation for a period not exceeding one year.

(2) On satisfactory completion of probation, he/she shall hold office for the remaining period or till he/she attains the age of fifty six years whichever is earlier and shall be eligible for reappointment for another term provided he/she is within the age limit.



(3) If, on the expiry of the prescribed period or extended period of probation, the Syndicate decides that the Controller of Examinations is not suitable for continuance in the post, it shall discharge him/her from service or revert him/her to his/her original appointment, as the case may be, after giving him/her a reasonable opportunity of showing cause against the action proposed to be taken against him/her.

(4) Notwithstanding anything contained in sub-clause (1) to (3), the Syndicate may, in the interest of the University and for reason to be recorded in writing, appoint a person as Controller of Examinations by deputation from the service of the State Government or the Central Government, on such conditions as it thinks fit.

**B. Emoluments.**—The Controller of Examinations shall receive such emoluments as may be determined by the Syndicate.

**C. Termination of Appointment.**—The Syndicate shall be competent to terminate the appointment of the Controller of Examinations, if it is established that he/she has committed grave irregularities in the discharge of his/her official duties;

Provided that his/her appointment shall not be so terminated except after an enquiry in which he/she has been informed of the charges against him/her and given a reasonable opportunity of being heard in respect of those charges.

**D. Leave, Provident Fund etc., of Controller of Examinations.**— The Controller of Examinations shall be governed as regards disciplinary proceedings, leave, provident fund, insurance, pension and retirement benefits by the Statutes and Ordinances governing the conditions of service of non-teaching staff of the University.

**E. Powers and duties of the Controller of Examinations.**—The Controller of Examinations shall have the following powers and duties, namely;

- (1) He/She shall be responsible for the conduct of all University Examinations and it shall be his/her duty to arrange for the preparation, scheduling, marking and reporting of all University examinations and for the payment of remuneration to question paper setters and examiners and all other incidental matters connected with University Examinations;
- (2) He/She shall be responsible for the safe custody of printed answer sheets, all papers, documents, certificates and other confidential files connected with the conduct of all University Examinations;
- (3) He/She shall keep the Minutes of the Board of Examiners and all Committees appointed by the said Board;
- (4) He/She shall convene meetings and issue notices to the Boards of Examiners and Committees appointed by them and conduct the official correspondence thereof;
- (5) He/She have the power to countersign the Traveling Allowance Bills of Examiners, paper setters and University employees deputed on Examination purpose and all other bills relating to University Examinations;
- (6) He/She shall have power:
  - i. to invite quotations for work connected with examination and sanction lowest when the expenditure does not exceed ₹ 50,000 (Rupees Fifty thousand only)



- ii. to sanction contingent expenditure for examination purpose up to a maximum of ₹ 5,000 (Rupees Five thousand only)
- iii. to sanction expenditure for printing where sanction of competent authority has been received for the work subject to the condition that such sanction shall not exceed ₹ 2,000 (Rupees two thousand only)
- iv. to engage coolies for examination work for a period not exceeding two months;
- v. to sanction purchase of stationery for examination purposes by inviting quotations and accepting the lowest up to a maximum of 50,000 (Rupees Fifty thousand only)

(7) He/She shall perform such other duties as may be prescribed by the Vice Chancellor or conferred upon him/her by the Syndicate or the Academic Council, from time to time.

**F. Appointment of examiners and question paper setters.**—The examiners and question paper setters shall be appointed by the Controller of Examinations with the prior approval of the Vice Chancellor, from a panel of names approved by the Syndicate.

**G. Controlling power of the Vice Chancellor.**—The Controller of Examinations shall, in the execution of his/her office, be subject to the immediate direction and control of the Vice Chancellor and shall carry out orders and render such assistance as may be required by the Vice Chancellor in the performance of his/her duties.

4. *Amendment of Statute 34 (1) to (4).—In Chapter II under the subtitle 'Finance Officer' Statute 34 (1) to (4) shall be substituted, as below,—*

<b>Existing Statutes</b>	<b>Amendment Proposed</b>
<b>Finance Officer</b>	<b>Finance Officer</b>
34. <i>Mode of Appointment.</i> —(1) The Finance Officer shall be an Officer of the University and shall be appointed by the Syndicate for a period of one year in the first instance on the recommendation of a Selection Committee consisting of the Vice Chancellor as chairman, Two other Syndicate members and one expert to be nominated by the Syndicate. He shall be whole time salaried officer of the University and appointed by a written order. In case his appointment is continued beyond a period of one year, he shall be deemed to be on probation for a period of one year within a continuous period of two years commencing from the date of his appointment.	34. <i>Mode of Appointment.</i> —(1) The Finance Officer shall be appointed by the Syndicate for a period of four years, subject the provisions in Section 28 B of the Act, on the recommendation of a Selection Committee consisting of the Vice Chancellor as Chairman, two other Syndicate members and one expert to be nominated by the Syndicate. He/she shall be a whole time salaried officers of the University and be appointed by a written order. He/she shall be deemed to be on probation for a period of one year within a continuous period of two years commencing from the date of appointment.



Provided that the Syndicate may, for good and sufficient reasons extend the period of probation for a period not exceeding one year.

- (2) At the end of the prescribed or extended period of probation as the case may be, the appointing authority shall consider the probationer's suitability for full membership to the post to which he has been appointed, subject to the provision of clause (1)
- (3) If the appointing authority decides that the incumbent is suitable for full membership it shall, as soon as possible, issue an order declaring him to have satisfactorily completed his probation. After the issue of such an order, he shall be confirmed by a written order
- (4) If the appointing authority decides that the petitioner is not suitable for such membership, it shall unless the period of probation is extended, by order discharge him from service.

Provided that it shall be competent for the Syndicate to extend the period of probation for a period not exceeding one year.

- (2) On satisfactory completion of probation, he/she shall hold office for the remaining period or till he/she attains the age of fifty six years whichever is earlier and shall be eligible for reappointment for another term provided he/she is within the age limit
- (3) If, on the expiry of the prescribed period or extended period of probation, the Syndicate decides that the Finance Officer is not suitable for continuance in the post, it shall discharge him/her from service or revert to his/her original appointment, as the case may be, after giving a reasonable opportunity of showing cause against the action proposed to be taken against him/her.
- (4) Notwithstanding anything contained in sub-clause (1) to (3), the Syndicate may, in the interest of the University and for reason to be recorded in writing, appoint a person as Finance Officer by deputation from the service of the State Government or the Central Government, on such conditions as it thinks fit.

5. *Amendment of Statute 27 to 33. — In Chapter II under the subtitle 'Deans of Faculties' the Statute 27 to 33 shall be substituted, as below.—*

**Existing Statutes**  
**Deans of Faculties**

27. *Mode of appointment.*—There shall be a Dean for each faculty who shall be appointed by the Vice Chancellor the recommendation of a Selection Committee consisting of -

- i. the Vice Chancellor;
- ii. the Principal Dean of Studies;
- iii. a member of the Syndicate other than a Dean; and
- iv. a subject expert nominated by the Vice Chancellor.

**Amendment proposed**  
**Deans of Faculties**

27. *Mode of appointment.*—There shall be a Dean of each faculty who shall be nominated by the Chancellor on the recommendation of the Vice Chancellor.



28. *Qualifications*.—The Dean shall be an eminent scholar with Doctorate Degree and published work, actively engaged in research with ten years of experience in post-graduate teaching and/or research at University or National level institutions, including experience of guiding research at doctorate level.

29. *Term of Office*.— The Dean shall hold office for a term of three years or up to the age of sixty and shall be eligible for reappointment on the recommendation of the Selection Committee, provided he is within the age limit.

30. *Chairman of Faculty*.—The Dean shall be the Chairman of each Faculty and in his absence the Vice Chancellor shall nominate a member of the Faculty to act as Dean of the Faculty.

31. *Duties*.—(1) The Dean shall ordinarily preside over the meetings of the faculty.

(2) The Dean of each Faculty shall be responsible for due observance of the Statutes, Ordinances and Regulations relating to that Faculty.

(3) The Dean shall present to the Academic Council the recommendations of the faculty through the Principal Dean.

32. *Powers*: The Dean shall have power-

- to remit any matter to a Board or Boards of Studies under the faculty for consideration and report;
- to appoint committees of the faculty to consider and report on matters referred to them;
- to recommend the syllabic and text books in consultation with the Board of Studies for the course of study in the subjects comprised in the faculty.

33. *Termination of Service*: The Vice-Chancellor shall be competent to terminate the appointment of Dean for grave irregularities and misconduct in the discharge of his official

28. *Qualifications*.—The Dean shall possess a minimum of fifteen years teaching experience in the Universities or affiliated Colleges in the State and ten years experience in guiding research at the doctoral level.

29. *Term of Office*.—The Dean shall hold office for a term of two years.

30. *Chairman of Faculty*.— The Dean shall be the Chairman of each Faculty and in his absence the Vice Chancellor shall nominate a member of the Faculty to act as Dean of the Faculty.

31. *Duties*.—(1) The Dean shall ordinarily preside over the meetings of the Faculty.

(2) The Dean of each Faculty shall be responsible for due observance of the Statutes, Ordinances and Regulations relating to that Faculty.

(3) The Dean shall present to the Academic Council the recommendations of the faculty through the Pro-Vice Chancellor.

32. *Powers*: The Dean shall have power

- to remit any matter to a Board or Boards of Studies under the faculty for consideration and report;
- to appoint committees of the faculty to consider and report on matters referred to them;
- to recommend the syllabi and text books in consultation with the Board of Studies for the course of study in the subjects comprised in the faculty.

33. *Termination of Service*: The Chancellor shall terminate the appointment of Dean for grave irregularities and misconduct in the discharge of his official duties;



Provided that the Vice Chancellor shall not terminate the service of a Dean without causing an inquiry to be conducted after informing him of the charges against him and also giving him a reasonable opportunity of being heard in respect thereof.

6. *Amendment of Statute in Chapter II, IV, V, VIII and IX—The Statute 6(2)(a)(vi) in Chapter II Statutes 71(1) & (2) in Chapter IV, Statute 1(2) and 2 in Chapter V, Statute 1(4) in Chapter VIII and Statute 1(2) in Chapter IX shall be substituted to replace the term PDS in it by PVC as below*

## CHAPTER II

### OFFICERS OF THE UNIVERSITY

6. *Status of the Vice Chancellor and his Powers.—(2)(a)(vi) to countersign the Travelling Allowance bills of the Registrar, the Principal Dean, the Deans of Faculties and the Finance Officer when the amount exceeds Rs. 5,000.*

6. *Status of the Vice Chancellor and his Powers.—(2)(a)(vi) to countersign the Travelling Allowance bills of the Registrar, the Pro-Vice Chancellor, the Deans of Faculties and the Finance Officer when the amount exceeds Rs. 5,000.*

## CHAPTER IV

### NON-TEACHING STAFF OF THE UNIVERSITY

#### PART III

71. *Extension of the jurisdiction of the Director of Vigilance Investigation to the University.—(1) The Director of Vigilance Investigation, Kerala shall be competent to inquire into cases of misconduct, corruption etc. against the Officers (other than the Vice Chancellor and the Principal Dean of Studies) teachers and members of the non teaching staff of the University in respect of the various types of cases specified in G. O.(P) No. 26/71/Vigilance dated 28-12-1971, issued by the Vigilance Department of the Government of Kerala, as modified from time to time or in accordance with such orders as may from time to time issued by the Government of Kerala on receipt of a request from the Registrar, Sree Sankaracharya University of Sanskrit.*

(2) In the case of allegations against the Vice Chancellor and the Principal Dean of Studies, the Director of Vigilance Investigation shall take up investigation only on the specific request of the Chancellor and submit his enquiry report to the Chancellor.

Provided that the Chancellor shall not terminate the service of a Dean without causing an inquiry to be conducted after informing him of the charges against him and also giving him a reasonable opportunity of being heard in respect thereof.

71. *Extension of the Jurisdiction of the Director of Vigilance Investigation to the University.—(1) The Director of Vigilance Investigation, Kerala shall be competent to inquire into cases of misconduct, corruption etc. against the officers (other than the Vice Chancellor and the Pro-Vice Chancellor) teachers and members of the non teaching staff of the University in respect of the various types of cases specified in G.O.(P) No. 26/71/Vigilance dated 28-12-1971, issued by the Vigilance Department of the Government of Kerala, as modified from time to time or in accordance with such orders as may from time to time issued by the Government of Kerala on receipt of a request from the Registrar, Sree Sankaracharya University of Sanskrit.*

(2) In the case of allegations against the Vice Chancellor and the Pro-Vice Chancellor, the Director of Vigilance Investigation shall take up investigation only on the specific request of the Chancellor and submit his enquiry report to the Chancellor.



## CHAPTER V

### THE SYNDICATE

*1. Convening of Syndicate meetings.*—(2) In the absence of the Vice Chancellor the Principal Dean, if any shall preside over the meeting and if he is also absent the members present shall elect one of the members of the Syndicate to preside at the meeting.

*2. Quorum for Syndicate meeting.*—Seven members shall constitute the quorum for a meeting of the Syndicate, and no business shall be transacted at a meeting at which there is no quorum.

*1. Convening of Syndicate meetings.*—(2) The Vice Chancellor or, in his absence, the Pro-Vice Chancellor and, in the absence of both any one of its members chosen from among themselves for the occasion by the members of the Syndicate present, shall preside over a meeting of the syndicate.

*2. Quorum for Syndicate meeting.*—The quorum for a meeting of the Syndicate shall be one-third of the effective strength of the members, and no business shall be transacted at a meeting at which there is no quorum.

## CHAPTER VIII

### BOARD OF STUDIES

*1. Constitution.*—(4) Other members of the Board of Studies shall be nominated by the Vice Chancellor on the recommendation of the Principal Dean of Studies. The number of such members shall not be less than three or more than five.

*1. Constitution.*—(4) Other members of the Board of Studies shall be nominated by the Vice Chancellor. The number of such members shall not be less than three or more than five.

## CHAPTER IX

### FINANCE COMMITTEE

*1. Constitution.*—(2) The Vice Chancellor shall preside at the meeting of the Finance Committee. In the absence of the Vice Chancellor the Principal Dean or in the absence of both, the senior most Professor in the University shall preside at the meeting.

*1. Constitution.*—(2) The Vice Chancellor shall preside at the meeting of the Finance Committee. In the absence of the Vice Chancellor the Pro-Vice Chancellor or in the absence of both, the senior most Professor in the University shall preside at the meeting.



7. *Introduction of new CHAPTER XX—New CHAPTER XX shall be introduced in the Statutes to prescribe statutes for conduct of election of members to the Academic Council, as below.—*

## CHAPTER XX

### CONDUCT OF ELECTION OF MEMBERS TO THE ACADEMIC COUNCIL

*The Vice Chancellor shall have the following powers for election of members to the Academic Council.—*

- (a) to fix the date, place and time of election.—
- (b) to prescribe the form of notice, nomination, letter of intimation, declaration paper; ballot paper, ballot paper cover and the envelope for election, the form of any other record to be prepared or maintained in relation to an election and the instructions to be contained in the notification;
- (c) to decide, in case of doubt, the validity or invalidity of each ballot paper or of each vote recorded thereon;
- (d) to declare the result of election; and
- (e) to fix;
  - (i) the date of notification;
  - (ii) the last date for receipt of nominations;
  - (iii) the date of scrutiny of nominations and publication of list of candidates validly nominated;
  - (iv) the last date and hour for withdrawal of candidature;
  - (v) the date of publication of the final list;
  - (vi) the date of issue of ballot paper;
  - (vii) The date and hour for the poll;
  - (viii) the date and hour of scrutiny and counting of votes.
- (f) to assume the powers of the returning officer and function as such either by himself or by deputing any other person when in the course of the conduct of any election the Returning Office cannot carry on his duties;
- (g) to postpone the date or dates fixed in the programme for transaction of business connected with the election at any intermediate stage. The Vice Chancellor shall record his reasons for doing so;
- (h) unless otherwise specifically provided, the decision of the Vice Chancellor on any question relating to election shall be final;
- (i) if any question arises as to whether any person has been duly elected as or is entitled to be a member of Academic Council, the Vice Chancellor, shall refer it to the Chancellor whose decision thereon shall be final;



- (j) to appoint the Registrar or any other person authorized by the Vice Chancellor as the Returning Officer for the conduct of election;
- (k) to appoint one or more Assistant Returning Officers or presiding officers or such other officers, if necessary, to assist Returning Officer in the performance of his functions;
- (l) to prescribe duties and powers of Returning Officer and Assistant Returning Officer;
- (m) to prescribe method of preparation electoral rolls, eligibility of electors and such other requisitions and proceedings for the conduct of the election.

8. *Insertion of new post as Sl. No. IA in the Schedule—In the SCHEDULE under the subtitle 'Non-Teaching Service' Sl. No. IA shall be inserted below the Sl. No. I namely:—*

<i>Sl. No.</i>	<i>Category/ Post</i>	<i>Scale of Pay</i>	<i>Minimum Qualification</i>	<i>Age Limit</i>	<i>Method of Recruitment</i>
IA	Controller of Examinations	To be fixed by the Syndicate	First or Second class post graduate degree with 10 years teaching experience at College/University level and about 5 years of administrative experience in a responsible post including management of staff in a University or College	45 and above	Recruitment on the basis of merit by inviting applications by advertisement in the press or by deputation.

